

Subject: Minutes for the DRWSC March 13, 2017 Regular Meeting


1. The DRWSC Board of Directors conducted a regular meeting on March 13, 2017 at the DRWSC office located at 7480 FM 2410, Belton TX 76513.
2. Directors present: Wayne Rutherford, Dave LaCroix, Chris Black, Doug McKinney and Brian Williams.
3. The President declared a quorum and the meeting was called to order at 7:05 pm.
4. No one signed up to speak during the open forum.
5. The minutes for the Feb 13, 2017 DRWSC meeting were reviewed. Mr. LaCroix motioned they be approved as written, Mr. Rutherford seconded. Misterys Rutherford, LaCroix and Black approved. Misterys Williams and McKinney abstained. Minutes were approved.
6. 2017 Officers: President-Mr. Rutherford (nominated by Mr. Black, seconded by Mr. LaCroix, approved by all).
Vice President-Dave McKinney (nominated by Mr. LaCroix, seconded by Mr. Rutherford, approved by all).
Secretary/Treasurer-Mr. Black (nominated by Mr. LaCroix, seconded by Mr. Rutherford, approved by all).
7. Financials/General Manager Report.
 - a. Mr. Black reviewed the First Texas Bank statement, Adjustments, and February bills. It was noted that the Verizon bill wasn't listed (checked the next day and it had not been received yet). Pointed out the \$6,854.47 check to TCEQ to cover the annual .5% tax. Discussed the Directors Report in some detail due to error in the amount of sold water which was identified by the office but due to how RVS functions could not be corrected on the report itself. A newly installed radio read meter caused an over read of 8,818,901 gals which was identified and corrected in the Adjustments report prior to billing the customer \$52,635.01. As this is not the first time this has happened the board requests that the Neptune representative from HD Supply provide us assistance by reviewing and correcting DRWSC process for installing new meters.
 - b. Mr. Seffrood, GM, provided statistics on new or surrendered membership, disconnects/reconnects, and water loss water loss/ breaks during February. There were no breaks but one leak with the information passed to BHP Engineers. Based on the radio read problem described in 7a the board requested assistance by HD on proper calibration/initialization of meters and that they brief the board at the April meeting.
8. Old Business—Mr. Whitley reviewed with the board actions he and the DRWSC staff have taken on trying to mitigate the water loss situation. They have started the process of compartmentalizing the system in order to pair customer meters with DRWSC master meters to either identify areas of high water loss or possible unknown cross connections. A study of the Green Horse area discovered a backflow problem into the CTWSC which needs correcting either by configuring the CLA valve as a check valve or installing a separate check valve on the line. A continued effort is required to compartmentalize the rest of the system, perhaps starting with the FM 2410 area as it is a high use area. In particular the feeders off the main line rather than the whole system at once. The board asked the GM to develop a plan for the April meeting to include extra meters required to sectionalize the 2410 line.
9. New Business
 - a. Mr. LaCroix motioned DRWSC due to our current fiscal situation only pay the basic TRWA dues of \$1760.00 and none of the voluntary contributions, Mr. Black seconded, all approved.
 - b. CoBank resolution was tabled until April meeting
 - c. Mr. Black made a motion that the GM be the CTSWSC representative for 2017. Mr. LaCroix seconded, all approved.

Dog Ridge Water Supply Corporation
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- d. Mr. Black made a motion that the GM be allowed to spend up to \$5000.00 for mowing equipment, Mr. Rutherford seconded, all approved.
 - e. Mr. Rutherford asked all directors to review the Tariff on line and comment.
 - f. New directors were instructed they must conduct Open Records Training which can be found on the Texas Attorney General web site. They must turn in their certificates of training to the office.
10. Meeting was adjourned at 9:01 pm. Next regular meeting on April 10, 2017.



President, DRWSC BoD



Secretary/Treasurer DRWSC BoD

