

## **Request for Qualifications for Engineer and Financial Advisor**

Dog Ridge Water Supply Corporation requests the submission of qualification statements, which will lead to the possible award of a contract to provide professional services for a project being financed by the Texas Water Development Board Drinking Water State Revolving Fund (DWSRF).

### **Scope of Work**

Engineer will work with Water Supply Corporation to provide information for the loan application, preliminary engineering, and all other necessary work to obtain loan and preliminary and final design, bidding, construction observation, and all necessary reporting to the Texas Water Development Board.

Financial Advisor is expected to work with the City to provide all necessary financial documentation that will meet DWSRF requirements along with recommendations to the Water Supply Corporation regarding revenue requirements to meet bond repayments including any reserve fund requirements.

### **Guidelines for Content of Qualifications Statement**

The respondents, with the exception of the engineer, will be required to submit cost information in the RFQ including fee schedules and detail on when payment is required. Detailed instructions on preparation of the qualification statements can be obtained from:

Dog Ridge Water Supply Corporation  
Lafonda Willacy  
7480 Farm to Market 2410  
Belton, TX 76513  
(254) 939-6533  
[lafonda@dogridgewsc.com](mailto:lafonda@dogridgewsc.com)

This information should be requested as soon as possible in order to allow time to prepare the document and comply with the procedures.

### **Submittal Deadline**

Five (5) copies of the qualification statements must be filed with the Water Supply Corporation by 3:00 pm, June 2, 2020.

### **Minimum Qualifications and Selection Criteria**

The Water Supply Corporation will evaluate the proposals to determine which firm has the best qualifications based on the scoring criteria detailed in the RFQ.

### **Contract Terms and Negotiation Schedule**

The consultant for Financial Advisor is expected to negotiate an agreement for services that is acceptable to the Water Supply Corporation. If an acceptable contract cannot be negotiated, the

Water Supply Corporation may formally end negotiations and begin negotiating with the next highest qualified person or firm.

This contract is contingent upon release of funds from the Texas Water Development Board (TWDB). Any contracts awarded under this Request for Qualifications are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to the Request for Qualifications or any resulting contract. Request for Qualifications are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act).

This contract is subject to the Environmental Protection Agency's (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved fair share goals toward procurement of Minority and Women-owned Business Enterprise (M/WBE) businesses. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to MBE/WBEs through demonstration of the six affirmative steps. For more details of the DBE Program and the current, applicable fair share goals, please visit [www.twdb.texas.gov/dbe](http://www.twdb.texas.gov/dbe).

Dog Ridge Water Supply Corporation is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, handicap or national origin. Small, minority, and women-owned business enterprises are encouraged to submit proposals.